**Policy 6.4 - Resolution of Reports Against Students**

***Pre-Hearing – Questions and Topics Form***



**Name[[1]](#footnote-1) of Party Completing Form:**

**Date Submitted**:



*Once the parties are provided with the witness list for the hearing, the parties have an opportunity to propose:*

1. *Questions and topics for the witnesses. The parties may:*
   1. *revise and supplement any questions and topics they already submitted and*
   2. *propose new questions and topics.*
2. *Questions for the investigator, if the investigator is included on the witness list. The investigator will answer questions only about the investigative report and record.*
3. *Questions and topics for themselves and the other party. The parties are not required to commit to testifying at this juncture, but are encouraged to prepare for the eventuality that they and the other party will testify.*

*The Hearing Chair will establish a reasonable deadline for submission of requests for questions and topics, typically within five (5) business days after the parties are provided with the witness list, subject to requests for reasonable extensions. Failure to submit a request within the established deadline or any approved extension will result in a forfeiture of the right to do so later. Late requests are permitted only in exceptional circumstances.*

*Parties are not required to propose questions and/or topics. Parties who choose to propose questions and/or topics must use this form and submit it electronically to the Office of the Title IX Coordinator at* [*titleix@cornell.edu*](mailto:titleix@cornell.edu)*.*

***Please review the document entitled “Questions and Topics – Guidelines for***

***Content and Form” before drafting your proposed questions and/or topics.***



**Witness Name [for each witness on the witness list for whom you wish to propose questions and/or topics, provide the individual’s name and answer the applicable question(s)]:**



1. **Please suggest any specific questions you believe the Hearing Panel should ask the witness and why**.

[Insert Text]

1. **Please suggest any topics about which you believe the Hearing Panel should question the witness and why**.

[Insert Text]



**Investigator, if included on the witness list:**



1. **Please suggest any specific questions you believe the Hearing Panel should ask the investigator and why**.

[Insert Text]

1. **Please suggest any topics about which you believe the Hearing Panel should question the investigator and why**.

[Insert Text]



**If you choose to testify:**



1. **Please suggest any specific questions you believe the Hearing Panel should ask you and why**.

[Insert Text]

1. **Please suggest any topics about which you believe the Hearing Panel should question you and why**.

[Insert Text]



**If the other party chooses to testify:**



1. **Please suggest any specific questions you believe the Hearing Panel should ask the other party and why**.

[Insert Text]

1. **Please suggest any topics about which you believe the Hearing Panel should question the other party and why**.

[Insert Text]



1. You may use your initials or indicate “Complainant” or “Respondent.” [↑](#footnote-ref-1)