House Professor and Dean
Position Description

Overview:

- The House Professor is the Dean and leader of the House community and provides intellectual and social direction for the House. The House Professor and Dean will work in close partnership with the House Assistant Dean and the House Council (the student run house-governance structure) in maintaining the welfare of the House community and the well being of its individual members.

Responsibilities:

1. Build House community by living in the House and interacting informally and formally with student residents in groups and as individuals on a daily basis.

2. Work closely with the House Assistant Dean, the House Council, the Graduate Resident Fellows, and the House Fellows in establishing a House Program, i.e., a program of opportunities for intellectual, artistic, and social "learning experiences" (e.g., invited lectures, screenings, workshops, arts events, discussion groups, and in-House non-credit or credit courses). Establish connections to the university and to north campus.

3. Lead the House Council in the development and implementation of the house program, policies, and procedures.

4. Encourage House Fellows and other faculty to participate in the House Program.

5. Supervise the House Assistant Dean in the discharge of their responsibilities.

6. In conjunction with the House Assistant Dean, supervise the Graduate Resident Fellows in carrying out the performance of their duties.

7. Work with other West Campus House Professors/Deans to establish a community rich in social and intellectual content.

8. Serve as a member of the West Campus House System Council.
Recruitment and Term of Appointment:

- Applicants for the position of House Professor and Dean are welcomed from tenured members of the Cornell faculty who have demonstrated distinction in teaching and research and a commitment to faculty student interaction beyond the traditional classroom.

- One year before a House Professor and Dean vacancy, the West Campus House System Council will invite applications from interested members of the Cornell faculty. The West Campus House System Council will conduct a review of the applicants and submit its recommendations to the Provost.

- The Provost and Vice-Provost for Undergraduate Education will appoint the House Professor and Dean to a three-year term (from July 1 through June 30) with the possibility of renewal (for between 1-3 years) upon complete review by the West Campus House System Council.

Conditions of Appointment:

1. During the period of appointment, the House Professor and Dean will receive half release time from professional obligations in their department and college. The professor’s college, in turn, will receive replacement leave funds at the rate of one quarter of your academic (9- or 12-month) salary (plus fringe benefits for that 1/4) for each year you are appointed as House Professor and Dean.

2. In August of the first year of their appointment, the House Professor and Dean will meet with appropriate members of the West Campus House System Council for orientation on university policy and administrative issues pertaining to the operation of the House and the well being of its residents and staff.

3. The House Professor and Dean will live in the House for the course of the appointment. During the academic year the House Professor and Dean will dine regularly in the House.

Compensation:

- During the period of appointment, the House Professor and Dean will continue to receive their full-time 9- or 12-month salary from their college.
• Additionally, the House Professor and Dean will receive a summer payment in the amount of $10,000 each year, issued in June or July.

• At the conclusion of their three-year term, the House Professor and Dean will receive a semester's leave at full pay or the equivalent of a semester's salary in the form of research funds.

Program Support:

• The House Professor and Dean will receive a generous program budget to develop and implement House Programs.

• The House Professor and Dean and members of their immediate family residing in the House will also receive 1) up to two reserved WC parking spaces, 2) free access to WC community facilities, and 3) Meal Plan/Big Red Bucks privileges at CU Dining units during the academic year.