



International Shipment Questionnaire

1. Name of the PI and Department shipping:
2. Name and address of the entity/institution/organization that will be the End User (destination):
3. Name and address of any Intermediate Consignees (any individual or entity that needs to receive the shipment prior to the End User):
4. Technical description of the item(s) being shipped (including associated technology or software if applicable)¹:
5. Manufacturer and model/part # (if applicable)²:
6. Quantity in units:
7. Approximate value:
8. Purpose of shipment³:
9. End-Use at destination⁴:
10. Will end-user (to best of your knowledge) need to re-transfer item(s) to another entity?

Please complete and return to the Export Control Office at exportcontrols@cornell.edu.

¹ Generic responses such as “research materials”, “reagents”, “supplies” etc. are not acceptable – please provide as much detail as possible

² Include link to manufacturer’s webpage for product whenever possible

³ Describe whether shipment is for permanent export or if there are any reasons why it will be returned to you and when

⁴ Must include a description of how End-User will be using or utilizing shipped items and for what purpose