NEW JERSEY
CLUB INTERNSHIP PROGRAM
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WHAT IS THE NJ CLUB INTERNSHIP PROGRAM?

The NJ Club Internship Program is a program developed by the New Jersey Club Managers Association to link students who attend a four-year University Hotel and Restaurant Management Program with New Jersey Clubs and Club Managers for purposes of potential internship and employment opportunities.

OVERVIEW

The Club Managers Association of America (CMAA) is the professional Association for managers of membership clubs. CMAA has close to 7,000 members who manage more than 3,000 country, city, athletic, faculty, yacht, town and military clubs. The objectives of the Association are to promote and advance friendly relations among persons connected with the management of clubs and other associations of similar character; to encourage the education and advancement of its members; to assist club officers and members, through their managers, to secure the utmost in efficient and successful operations.

The Association’s Club Foundation supports the advancement of the club management profession. The Club Foundation sponsors research, funds industry education programs, provides financial assistance to educational institutions and awards scholarships to outstanding students interested in the club management profession.

CMAA’s budget is $8.5 million. The staff numbers 40. There are 46 senior chapters, 45 student chapters and colonies, both in the United States and abroad.

MEMBER CLUB FACTS AND FIGURES

Club Type and Location

- 80 percent of CMAA members’ clubs are golf and country clubs.
- 11 percent of CMAA members’ clubs are city clubs.
- 4 percent of CMAA members’ clubs are yacht clubs.
- 71 percent are IRS classified tax-exempt-501(c)(7) organizations.

Club Income

- Gross revenues more than $13 billion annually.
- Food and beverage revenues equal $3.8 billion.
- The average club income is $5.5 million.

Club Employees

- Clubs employ more than 290,749 employees.
- Club payrolls equal just over $5.3 billion.

Club Outreach Programs

- Clubs raise more than $385 million for charities.
- Clubs raise more than $7 million in student scholarships.
- Most of CMAA’s 46 chapters sponsor scholarship funds.

Economic Impact of Clubs

- The average club spends $2.79 million in the local community.
- The average club spends $2.9 million within the state as a whole.
- Clubs as a whole paid $351 million in real-estate taxes, $708 million in payroll taxes, $528 million in sales taxes and $218 million in other taxes (i.e., liquor, excise, occupancy and school).
ASSOCIATION SERVICES

Professional Development
CMAA conducts more than 100 national educational programs annually. CMAA chapters also offer more than 400 local or regional professional development programs yearly.

Certified Club Manager (CCM): The CCM designation is known as the hallmark of professionalism in club management. It is a valuable and widely respected mark of a manager's commitment to professional development and the club industry.

Certified Chief Executive (CCE): The CCE designation was developed to recognize managers who have shown the ability to successfully serve as the most senior manager in a club. While the CCM designation is still the “hallmark of professionalism” within the club industry, the CCE designation is meant to augment the CCM designation, not replace it.

Master Club Manager (MCM): The MCM designation is a certification and recognition program for a special group of professionals who have made extraordinary and long-lasting contributions to the club industry.

STUDENT MEMBERSHIP AND DEVELOPMENT

Undergraduate and/or graduate hospitality management majors enrolled in four-year accredited colleges or universities are eligible to apply for a CMAA student membership. CMAA recognizes its responsibility to assist students in gaining a better understanding of the club management profession and in selecting a career in this sector of the hospitality industry. There are currently 45 CMAA student chapters and colonies and more than 1,200 student members.

The association affords Managers superb educational opportunities through local, regional, and national seminars and courses. In addition, Business Management programs have been established with the following universities: Cornell, Michigan State, University of Nevada at Las Vegas, California Polytechnic University and Georgia State University, to name a few. In addition, CMAA has established one of the most comprehensive certification programs of any profession.

The Certified Club Manager (CCM) designation is the hallmark of success for Club Managers to achieve. In addition, and for the select few, a Master Club Manager designation has been established as the pinnacle of professional achievement for a Club Manager.

Annually, the association conducts its conference in a major city within the United States. The world Conference on Club Management and Golf Industry Show is the Association’s most visible event of the year. Over the past several years, audiences of nearly 5,000 have attended CMAA’s conference and show, which is held in major cities throughout the United States. Members truly benefit from the variety of opportunities available at the World Conference, which includes more than 90 education programs with much hands-on advice that can be easily put into practice.

The New Jersey Club Managers Association, a chapter of the Club Managers Association of America, has developed a program to facilitate the process for students to meet Club Managers and vice versa through a program entitled NJ Club Internship Program. The Clubs and Club Managers within New Jersey wanted to create a vehicle to attract and retain hospitality management students who were seriously interested in both employment at a private Club and/or interested in a career in the Club Management profession. NJ Club Internship Program meets these objectives.
WHAT DOES THE NJ CLUB INTERNSHIP PROGRAM OFFER?

There are several opportunities and benefits that accrue through the NJ Club Internship Program. These include:

• Opportunities to meet Club Managers and discuss possible employment within the individual Club or the Club Management Industry.
• Intern Program opportunities within individual Clubs.
• Scholarships.

HOW DO WE GET TO MEET CLUB MANAGERS?

There are several ways to meet Club Managers. These include the following:

• Involvement in your University’s Student Chapter of Club Managers Association of America.
• Club Managers are frequent guest speakers and lecturers at Hospitality Management schools.
• Career Days at Universities with Hospitality Management Programs.
• Through a link at the NJ Club Internship Program, listed in the appendix of this brochure, is a list of Clubs in the New Jersey Chapter who currently participate in this program and would like to hear from you. The Managers of these Clubs realize that summer and full-time employment of students is only realistic if the students live in close proximity to the Club. Some Clubs have housing facilities available.
• Employment at a Club or participation in a Club Intern Program.
• Complete a NJ Club Internship Program application and send it to the Club where you would like to work.

HOW DOES THE INTERNSHIP PROGRAM WORK?

Several Clubs in New Jersey offer Intern Programs. Each is structured by the individual Manager to provide students with an opportunity to get exposed to multiple facets of Club Management. Internships come in all shapes and forms in the club management profession. To give some parameters and guidance to club managers and students alike, please consider the following types of internships.

Level 1: Position of Experience Based Internship. This is an internship where a student is assigned to a basic club job or staff position but is also oriented to a club’s culture, tradition and its operations. Usually a short orientation starts the experience and then the student intern is trained in the position and occupies it for a set time period. Good examples of position internships might include: receptionist, wait staff, an activity staffer in a summer children’s or youth program or beverage cart attendant.

Level 2: Rotational Internship. This is an internship where a student rotates through the various departments in the club, which includes one week in each departmental area, such as: clubhouse dining, culinary operations, golf shop operations, golf and tournament management, pool operations, club accounting and financial reporting, grounds and turf management, membership marketing and services, clubhouse event planning and other areas of club operations specific to your club. Student interns would typically rotate through these club departments and then settle into a specific area for a more in-depth orientation and provide service to the club in the second portion of the internship. These are highly rewarding internships for both the club and the student. This type of internship would typically be engaged in at the second level or during the second or third summer of a four-year program. In some colleges, this is the only type of internship that is considered a “true internship” experience and may be the only one accredited by the college. Academic credit and special project status may be assigned to this type of internship.
Level 3: Leadership Internship. This is an internship where a student operates a revenue center for the club and is highly responsible for staffing and providing all operational guidance or leadership in managing this area. This might include the operation of a poolside cafe or operating the cabaña venues at a beach club or running the snack bar on the golf course. This internship is typically considered a third level and is performed during the third or final summer of a college student’s four-year program. Candidates seeking this internship are highly experienced students who are ready and able to take on a leadership role and are able to assume full responsibility of an operational area. Academic credit may be earned and a summary report of the experience can be expected.

TELL ME ABOUT THE SCHOLARSHIPS THAT ARE AVAILABLE

The New Jersey Club Managers Association has developed a scholarship program in an attempt to recognize students who have demonstrated a sincere desire through their actions to pursue a career in Club Management. The criteria for scholarships are as follows:

• Active membership and participation in the CMAA Student chapter at their college or university.
• Proof of part-time or full-time work, or an internship for a minimum of 300 hours at a club located in New Jersey belonging to the National Club Manager’s Association (CMAA) in the immediate past 12 months.
• Demonstrate academic achievement with a minimum GPA of 2.25 on a 4.0 scale.
• Freshmen and Sophomores must be taking or have completed an introductory course in hospitality. Juniors and Seniors must be taking or have completed a 3-credit course dedicated to Club Management.
• Successful completion of one semester in a 4-year Hotel, Restaurant and Institutional Management program.
• A letter of recommendation from a New Jersey Club Manager.

HOW DO I APPLY FOR THE SCHOLARSHIP?

Each academic year, the New Jersey Club Foundation may award up to four scholarships in the amount of $3,000 or more (based on the availability of funds and merit of applications). Individuals selected may compete and be selected in subsequent years for these scholarships. Students who wish to compete for the scholarships should complete the enclosed application and return it by October 1st. The scholarships will be awarded at our Annual Meeting in November to the individual(s) who in the opinion of the Selection Committee are the best qualified applicants. Completed applications should be mailed to:

New Jersey Club Foundation Scholarship
Somerset Hills Country Club
180 Mine Mount Road
Bernardville, NJ 07924
WHO CAN I SPEAK WITH ABOUT THE PROGRAM?

Students may call or write the following Club Managers to discuss the NJ Club Internship Program:

Thomas Petruzziello, CCM
North Jersey Country Club
594 Hamburg Turnpike
Wayne, NJ 07470
862.257.9404
Fax: 973.942.6696
Email: thomasp@northjerseycc.com
BALTUSROL GOLF CLUB
201 Shunpike Road
Springfield, NJ 07081

CONTACT INFO

Name: Judith Mann
Telephone: 973.921.3712
Fax: 973.376.6563
Email: jmann@baltusrol.org

DESCRIPTION OF CLUB

Baltusrol Golf Club, synonymous with championship golf is located in Springfield New Jersey. Baltusrol’s two courses have hosted 16 national championships, including seven US Opens and one PGA Championship. The 98th PGA Championship is set to return in 2016. Baltusrol has multiple dining outlets that include a fine dining venue, a casual grill room, and an event space that accommodates up to 250 for a seated dinner.

INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship

HOUSING ACCOMMODATIONS

Housing is on-site and included with an internship.
BATTLEGROUND COUNTRY CLUB
1 Covenhoven Road
Manalapan, NJ 07726

CONTACT INFO
Name: David P. Karner, GM/COO
Telephone: 732.462.7575  Ext. 104
Fax: 732.308.4237
Email: dkarner@battlegroundcc.com

DESCRIPTION OF CLUB

INTERNSHIPS AVAILABLE
Level 1 - Position of Experience Based Internship
Level 2 - Rotational Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS
Not Available
BAYHEAD YACHT CLUB
111 Metcalfe Street
Bay Head, NJ 08742

CONTACT INFO

Name: Holly Bilotti
Telephone: 732.899.2000
Fax: 732.899.2085
Email: hbilotti@bayheadyachtclub.org

DESCRIPTION OF CLUB

Our facilities suffered significant damage during Superstorm Sandy. We have completed repairs on everything but our clubhouse. We are expecting to reopen the main clubhouse mid-summer. This internship would provide an individual with a unique opportunity of working under satellite conditions and mid-season work experience of opening a new clubhouse.

INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship

HOUSING ACCOMMODATIONS

Not Available
CANOE BROOK COUNTRY CLUB
1108 Morris Turnpike
Summit, NJ 07901

CONTACT INFO

Name: Andrew Moore, CCM
Telephone: 908.277.0100 Ext. 109
Email: amoore@canoebrook.org

DESCRIPTION OF CLUB

A family-oriented, private country club conveniently located in Union County, New Jersey. We feature two renowned championship golf courses, seven tennis courts, five paddle ball courts and a 25 meter, L-shaped swimming pool. In 2013, a 20-month project to extensively renovate, restore and rebuild the Canoe Brook clubhouse was started. When completed for the 2015 golf season, the clubhouse will feature a significantly expanded grand ballroom, a large member bar & tavern, guest rooms, new family and formal dining and extensive outdoor dining venue overlooking our North Course. At Canoe Brook, we take pride in meeting our Member’s every need and exceeding every expectation all with exceptional cuisine and the best in Member Services.

INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship

HOUSING ACCOMMODATIONS

Not Available
CEDAR HILL GOLF & COUNTRY CLUB

100 Walnut Street
Livingston, NJ 07039

CONTACT INFO

Name: Robert W. Mueller, CCM
Telephone: 973.992.4700 ext. 222
Fax: 973-992-1857
Email: gm@cedarhillcc.com

DESCRIPTION OF CLUB

Cedar Hills is a family oriented member equity club of 325 members. The club is located 35 minutes west of the Lincoln Tunnel. The Club has a gross dollar revenue of $6.8 million of which 2.4 million are annual food and beverage sales. Athletic facilities include a 18-hole golf course, state of the art golf course, practice facilities, three tennis courts and a swimming pool, dining facilities [include: casual dining for 175 people, formal seating of 60 people, patio dining of 150 people, ballroom of 275 people].

INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship
Level 2 - Rotational Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS

Not Available
FIDDLER’S ELBOW COUNTRY CLUB
811 Rattlesnake Bridge Road
Bedminster, NJ 07921

CONTACT INFO
Name: Brian Baldwin
Telephone: 908.669.4313
Fax: 908.439.3225
Email: bbaldwin@fiddlerselbowcc.com

DESCRIPTION OF CLUB
Fiddler’s Elbow Country Club, located in Bedminster Township is New Jersey’s largest Private Country Club offering 54 holes of Championship Golf along with fine and casual dining. With Executive Chef Michael Weisshaupt at the helm, Fiddler’s Elbow offers four unique restaurants (four kitchens) with one of the most successful F&B programs. The banquet facilities host over 30 weddings a year and accommodate 150 plus golf outings. Recently added, is our two-sided practice facility with over 45 tee boxes to hit from and a full short game practice area, also our new Aquatic Center completing the full country club experience.

INTERNSHIPS AVAILABLE
Level 1 - Position of Experience Based Internship
Level 2 - Rotational Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS
Two intern houses on property. Located one mile from Clubhouse.
HOPEWELL VALLEY GOLF CLUB
114 Pennington - Hopewell Road
Hopewell, NJ 08525

CONTACT INFO

Name:  Jill Stabile, CCM GM/COO
Telephone:  609.466.3000 Ext. 223
Fax: 609.466.9070
Email: jstabile@hvgc.com

DESCRIPTION OF CLUB
Private member owned Club founded in 1927.  18 Hole Thomas Winton golf course, pool, tennis, full service clubhouse.  HVGC hosts many golf tournaments and social functions.  We are a club with a welcoming, casual, friendly membership.  Opportunities available in golf and greens operation, clubhouse front and back of the house, and snack bar.

INTERNSHIPS AVAILABLE
Level 1 - Position of Experience Based Internship
Level 2 - Rotational Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS
Not Available
DESCRIPTION OF CLUB

Full amenity family oriented private club; golf, pool, tennis, paddle tennis. Attractive clubhouse with two bar/grill rooms, a formal living room and a large dining room primarily used for functions. Halfway house at 10th tee and pool cafe at swimming pool.

Internship is to manage Pool Cafe for the season. Approximately: May 19 - September 7

INTERNSHIPS AVAILABLE

Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS

Available
LAUREL CREEK COUNTRY CLUB
701 Centerton Road
Mt. Laurel, NJ 08054

CONTACT INFO

Name: Meredith Otero, Director of Membership
Telephone: 865-234-7663
Email: motero@laurelcreek.org

DESCRIPTION OF CLUB

18-hole Championship Course & Practice Facilities, Aquatics (25 meter salt-water swimming pool & food/beverage Cabana), Tennis (4 HAR-TRU Courts), Fitness Facility, Multiple Indoor/Outdoor, formal and casual dining areas. Social, Golf & Tennis Events, Youth Programs. Open 12 months for golf/dining/events.

INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS

To be determined.
MANASQUAN RIVER GOLF CLUB
843 Riverview Drive
Brielle, NJ 08730

CONTACT INFO
Name: Ryan Brennan, CCM
Telephone: 732.528.6500
Fax: 732.223.5115
Email: ryan@mrgc.com

DESCRIPTION OF CLUB
The Manasquan River Golf Club is a 93 year old, 675 member private club located on the Jersey Shore in Brielle, New Jersey. The Clubhouse has a formal dining room seating 150, a mixed grill seating 60, a Riverview Grill seating 100, and a Riverview terrace (seasonal) seating 125, along with two private meetings rooms and a beautiful tavern. The Club is in excellent financial condition with annual revenues exceeding $6 million. Food and beverage sales total $2.5 million. Manasquan River Golf club has a very active golf and social membership and would provide an excellent opportunity for a training ground in all aspects of the business. The golf course, designed by Robert White, is considered one of the most unique and picturesque in the state, with 12 holes resembling a parkland-style course with tree-lined rolling hills and the other six holes located along the Manasquan River, being flat like a links-style course. The course is currently undergoing a long-range plan to preserve the original design and improve the bunkers and tees.

INTERNSHIPS AVAILABLE
Level 1 - Position of Experience Based Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS
Available
Nestled in the upper region of the New Jersey Pinelands, atop the highest spot in Ocean County New Jersey is Metedeconk National Golf Club. The private, 27-hole facility is spread over 750 acres and was designed by world-renowned golf course architects Robert Trent Jones, Sr. and Roger Rulewich.

The Club was created as a golfing oasis, a departure from the hustle and bustle of New York City and Philadelphia. We have defined the culture of our Club to be based on the highest levels of service and to deliver the best possible experience for our Members and their guests. These standards are grounded in our core values, mission statement, and vision statement.

**INTERNSHIPS AVAILABLE**

Level 1 - Position of Experience Based Internship  
Level 3 - Leadership Internship

**HOUSING ACCOMMODATIONS**

Apartment accommodations available
METUCHEN GOLF & COUNTRY CLUB
244 Plainfield Road
Edison, NJ 08820

CONTACT INFO

Name: Joseph E. Kuntar, GM/COO
Telephone: 732.548.4980  Ext. 228
Fax: 732.548.9863
Email: jkuntar@mgccgolf.us.com

DESCRIPTION OF CLUB

Established in 1915, MGCC is a full service, family oriented, private country club. Nestled in the heart of Edison it is known for it’s outstanding food, service and golf facilities.

INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS

Not Available
MORRIS COUNTY GOLF CLUB

36 Punch Bowl Road
Morristown, NJ 07960

CONTACT INFO

Name: Jaclyn Graziano
Telephone: 973.539.7200  Ext. 140
Fax: 973.993.8249
Email: jgraziano@morriscgc.com

DESCRIPTION OF CLUB

Morris County Golf Club is recognized as the region’s foremost private golf and family club. The venerable club, founded in 1984 and open to members and their guests, features an 18-hole, par 70 course on 150 acres. The course has 6,522 yards of golf from the championship tees with a rating of 71.6 and a slope of 129. Greens tees and fairways consist of bentgrass maintained at a championship. The course also features a practice putting green, a driving range (renovated 2011) and a short game area. Club facilities include a beautiful Clubhouse, a swimming pool and fully stocked Golf and Racquet Pro Shops. Tennis and racquet courts complete the athletic facilities. Fine cuisine and casual dining all year round, under the aegis of Chef Thomas McNellis, are featured in the Club’s elegant Main Dining Room, Terrace Grill and Pub Room. Resort style pool renovated in 2011 offers full dining experience pool side where we will include the new hired intern as a new seasonal manager.

INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS

Not Available
NORTH JERSEY COUNTRY CLUB

594 Hamburg Turnpike
Wayne, NJ 07470

CONTACT INFO
Name: Samantha Marra, Food and Beverage Manager
Telephone: 862.257.9408
Fax: 973.942.6696
Email: smarra@northjerseycc.com

DESCRIPTION OF CLUB
North Jersey Country Club, the fifth oldest private club, was founded in 1895. The Club is situated on 300 forested acres in Wayne, New Jersey, and is only 20 miles west of New York City. North Jersey is renowned for our 30,000 sq. ft. newly renovated Tudor Style Clubhouse and our Walter Travis-designed golf course. North Jersey Country Club stands out as a special place where families can enjoy premium recreation and social amenities. The Club is a true family experience.

INTERNSHIPS AVAILABLE
Level 1 - Position of Experience Based Internship
Level 2 - Rotational Internship
Level 3 - Recreational Internship
Level 4 - Leadership Internship

HOUSING ACCOMMODATIONS
Housing is available on property at no cost to collegiate interns.
PARK AVENUE CLUB
184 Park Avenue
Florham Park, NJ 07932

CONTACT INFO
Name: Michael Frodella / Troy Titus
Telephone: 973.301.8233
Fax: 973.301.2348
Email: michaelf@parkavenueclub.com / ttitus@parkavenueclub.com

DESCRIPTION OF CLUB
City Club: Located next door to New York Jets Practice Facility. The club has over 1100 dues paying members. The average age of membership is 54 years old. The club consists of approximately 65% corporate memberships who either live or work within a 15 mile radius. Park Avenue Club is unique in that the sole purpose of its existence is to provide essential support to 11 charities through its relationship with Park Avenue Foundation. The club is known for its cuisine and high standard of service.

INTERNSHIPS AVAILABLE
Level 2 - Rotational Internship

HOUSING ACCOMMODATIONS
Not Available
Preakness Hills Country Club
1050 Ratzer Road
Wayne, NJ 07470

CONTACT INFO

Name: James Messina
Telephone: 973.694.2200
Email: jmessina@preaknesshills.org

DESCRIPTION OF CLUB

A hidden gem since 1926 located just 30 minutes outside of mid-town Manhattan. Member owned facility offering a beautifully maintained 18 hole golf course, 6 Har-Tru tennis courts, multiple pools, men’s and women’s fitness centers, kids activities program, and extensive dining and catering space. Preakness Hills provides it’s 200 members with warm and welcoming exclusivity.

INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS

Not Available
**RAMSEY GOLF & COUNTRY CLUB**

105 Lakeside Drive
Ramsey, NJ 07446

**CONTACT INFO**

**Name:** Aurelian Anghelusiu GM/COO  
**Telephone:** 201.327.0009 Ext. 303  
**Fax:** 201.327.4102  
**Email:** aanghelusiu@ramseycountryclub.com

**DESCRIPTION OF CLUB**

Private golf and country club with a public liquor license. Food and beverage is open to the public. Our amenities include; golf, pool, pool cafe, and paddle tennis.

**INTERNSHIPS AVAILABLE**

Level 1 - Position of Experience Based Internship  
Level 3 - Leadership Internship

**HOUSING ACCOMMODATIONS**

Not Available
ROYCE BROOK GOLF CLUB
201 Hamilton Road
Hillsborough Township, NJ 08844

CONTACT INFO
Name: Bruce Grundlock
Telephone: 908.904.0499
Fax: 908.281.0914
Email: bgrundlock@roycebrook.com

DESCRIPTION OF CLUB
Royce Brook is a 36-hole golf facility located in the heart of Somerset County. Royce Brook can offer you and your family any type of event to remember. For further information go to RoyceBrook.com

INTERNSHIPS AVAILABLE
Level 1 - Position of Experience Based Internship
Level 2 - Rotational Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS
Not Available
RUMSON COUNTRY CLUB
163 Rumson Road
Rumson, NJ 07760

CONTACT INFO

Name: Cindy Williams, CCM
Telephone: 732.842.3333 Ext. 139
Fax: 732.530.0751
Email: cindy@rumsoncc.org

DESCRIPTION OF CLUB
Rumson Country Club is a club of tradition, founded in 1908, with a long and distinguished history. It is a member-owned, exclusive, family oriented club, on the New Jersey Shore, with 450 member families. The average member age is 62. The gross dollar operating volume is $6 million including the annual dues volume at $3.5 million, restaurant revenues of $1.5 million and $1 million in sport activity and miscellaneous revenues.

INTERNSHIPS AVAILABLE
Rumson CC seeks energetic, service oriented, career minded individuals to assist in the management of its seasonal operations in the dining room, and pool house facilities.

HOUSING ACCOMMODATIONS
The Club will provide rooming in the main clubhouse as well as dormitory style housing located on the property for internship candidates.
SHORT HILLS COUNTRY CLUB
9-37 Lake Shore Drive
Short Hills, NJ 07078

CONTACT INFO
Name: Andrew Curtis, CCM, CCE, CMP
Telephone: 973.379.3100
Fax: 973.379.1083
Email: GM@shorthillsclub.org

DESCRIPTION OF CLUB
The Short Hills Club is a family-oriented, private club located in the heart of Short Hills. Situated on 15 beautifully wooded acres overlooking South Pond, the Club’s facilities include seven Har-Tru tennis courts, five heated and lit platform tennis courts, two international squash courts, a beautiful and modern pool complex, a complete racquets pro shop and professional staff, and a variety of dining facilities (Casual, Al la Carte, Private Party). Founded in 1875, we are the second oldest tennis club in the United States. We have a membership of approximately three hundred families.

INTERNSHIPS AVAILABLE
Level 1 - Position of Experience Based Internship
Level 2 - Rotational Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS
Not Available
DESCRIPTION OF CLUB

This 117 year-old club, with a low-key, yet prestigious membership (430 families), offers a unique intern setting. It is located just outside New York City in the beautiful Somerset County Hills. This 18-hole golf course, designed by A. H. Tillinghast is a top 100 golf course in the United States and the world. In addition, tennis abounds on the eight grass and five har-tru courts.

The club serves meals six days per week, Tuesday through Sunday, in the dining room, on the terrace, and in the grill. In addition, the club hosts private affairs and Monday golf outings. Annual revenue in Food & Beverage operation is just over $1,000,000.

Interns have the advantage of seeing many areas of the operation, as it is small and permits exposure to a broad range of experiences. The areas of exposure include food service (front and back of house), beverage service, and locker, administrative, tennis, and golf operations.

INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship
Level 2 - Rotational Internship

HOUSING ACCOMMODATIONS

Not Available
SPRING LAKE GOLF CLUB
901 Warren Avenue
Spring Lake Heights, NJ 07762

CONTACT INFO

Name: Karl Habib, CCM
Telephone: 732.449.8100
Fax: 732.449.0401
Email: karl@springlakegolfclub.net

DESCRIPTION OF CLUB


INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship
Level 2 - Rotational Internship

HOUSING ACCOMMODATIONS

Not Available
TRUMP NATIONAL GOLF CLUB

900 Lamington Road
Bedminster, NJ 07921

CONTACT INFO
Name: Andrew Kiser
Telephone: 908.212.0225
Fax: 908.212.0243
Email: akiser@trumpnational.com

DESCRIPTION OF CLUB
Trump National Golf Club Bedminster, while young by club standards is rich in history. The land was formerly the DeLorean Estate and prior to that the Cowperthwaite Estate at Lamington Farm. The centerpiece of the property is a 1939 Georgian Revival mansion that has been transformed into a beautifully historic clubhouse. The club has two 18-hole championship golf courses upon 525 acres in Somerset County, NJ. The “Old Course” was designed by world renowned architect Tom Fazio and the “New Course” by his nephew Tom Fazio II. The “Old Course” and Trump National Bedminster have recently been selected by the USGA to host the 2017 Women’s U.S. Open. Only a 45 minute ride west of New York City the property has many resort like amenities for its members and guests. The newest edition to the club is the 14,000 sq. ft. men’s locker room and grill room which opened in March, 2013. The property also features a 16 acre practice facility, tennis courts, a basketball court, as well as a pool complex with full service restaurant. Around the pool are 5 cottages and 11 suites for member accommodations, as well as a fitness center and conference center. For member dining the clubhouse offers 4 dining location options, including a terrace overlooking the “Old Course” and newly constructed members only grill room set to open in March of 2014. In addition, the clubhouse holds a 300+ capacity ballroom for catered events.

INTERNSHIPS AVAILABLE
Level 1 - Position of Experience Based Internship
Level 2 - Rotational Internship

HOUSING ACCOMMODATIONS
Not Available
UPPER MONTCLAIR COUNTRY CLUB

177 Hepburn Road
Clifton, NJ 07012

CONTACT INFO

Name: Diana Mandl
Telephone: 973.779.7505 Ext. 115
Fax: 973.779.0240
Email: dmandl@uppermontclaircc.com

DESCRIPTION OF CLUB

Upper Montclair Country Club is a member-owned private Golf Club located only 12 miles from midtown Manhattan in Clifton, New Jersey. The facilities include a 27 hole Championship golf course, halfway house and course stations, fine dining and banquet facilities. We have been working with interns for 5 seasons and were able to offer them positions in different areas of the F&B and with different capacity. In 2013, we hosted 14 J-1 students from overseas and we will continue the exchange program this year.

INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS

We do not provide housing. However with our J-1 program we have an established relationship with the apartment complex across from the Club and would be happy to help find a place to live during the internship period.
WHITE BEECHES GOLF & COUNTRY CLUB

70 Haworth Drive
Haworth, NJ 07641

CONTACT INFO

Name: Manny Gonzalez
Telephone: 201.385.3100  Ext. 137
Fax: 201.385.4682
Email: mgonzalez@wbgcc.com

DESCRIPTION OF CLUB

White Beeches is located 20 miles from midtown Manhattan in Haworth, NJ. Our 180-acre property houses our 1932 Clubhouse, our recently completed North Building that accommodates our Golf Operations, Terrace Restaurant and Pool Support Space, a 4,000 square foot heated state of the art resort Pool and Jacuzzi, golf practice and teaching facilities and our 6,580 yard par 72 golf course.

INTERNSHIPS AVAILABLE

Level 1 - Position of Experience Based Internship
Level 2 - Rotational Internship
Level 3 - Leadership Internship

HOUSING ACCOMMODATIONS

Not Available
NEW JERSEY CLUB FOUNDATION PARTICIPATING CLUBS

Baltusrol Golf Club
201 Shunpike Road
Springfield, NJ 07081

Laurel Creek Country Club
701 Centerton Road
Mt. Laurel, NJ 08054

Battleground Country Club
1 Covenhoven Road
Manalapan, NJ 07726

Manasquan River Golf Club
843 Riverview Drive
Brielle, NJ 08730

Bayhead Yacht Club
111 Metcalfe Street
Bay Head, NJ 08742

Metedeconk National Golf Club
50 Hannah Hill Road
Jackson, NJ 08527

Canoe Brook Country Club
1108 Morris Turnpike
Summit, NJ 07901

Metuchen Golf & Country Club
244 Plainfield Road
Edison, NJ 08820

Cedar Hill Golf & Country Club
100 Walnut Street
Livingston, NJ 07039

Morris County Golf Club
36 Punch Bowl Road
Morristown, NJ 07960

Fiddler’s Elbow Country Club
811 Rattlesnake Bridge Road
Bedminster, NJ 07921

North Jersey Country Club
594 Hamburg Turnpike
Wayne, NJ 07470

Hopewell Valley Golf Club
114 Pennington - Hopewell Road
Hopewell, NJ 08525

Park Avenue Club
184 Park Avenue
Florham Park, NJ 07932

Knickerbocker Country Club
188 Knickerbocker Road
Tenafly, NJ 07670

Preakness Hills Country Club
1050 Ratzer Road
Wayne, NJ 07470

Lake Valhalla Club
13 Vista Road
Montville, NJ 07045

Ramsey Golf & Country Club
105 Lakeside Drive
Ramsey NJ 07446
Royce Brook Golf Club
201 Hamilton Road
Hillsborough Township, NJ 08844

Rumson Country Club
163 Rumson Road
Rumson, NJ 07760

Short Hill Club
9-37 Lake Shore Drive
Short Hills, NJ 07078

Somerset Hills Country Club
180 Mine Mount Road
Bernardsville, NJ 07924

Spring Lake Golf Club
901 Warren Avenue
Spring Lake Heights, NJ 07762

Trump National Golf Club
900 Lamington Road
Bedminster, NJ 07921

Upper Montclair Country Club
177 Hepburn Road
Clifton, NJ 07012

White Beeches Golf & Country Club
70 Haworth Drive
Haworth, NJ 07641
New Jersey Club Foundation
Clubworks Student Scholarship Program

Since 1996, The New Jersey Club Foundation has provided scholarships to recognize students who have demonstrated a sincere desire through their actions to pursue a career in Club Management.

**Scholarship Awards**
Each academic year, the NJCF may award up to four scholarships between $2500 and $5000, (based on the availability of funds and merit of applications). Scholarship awards will be made at the recommendation of the Selection Committee and approval of The New Jersey Club Foundation Board. The scholarship award will be made in November at the NJCMA’s Annual Meeting.

**Who Should Apply?**
Any student who is actively seeking a career in the private club industry and is currently attending an accredited, four-year College or University, may apply.

**Criteria**
1. Active membership and participation in the CMAA Student chapter at their college or university.
2. Proof of part time or full time work, or an internship for a minimum of 300 hours at a club located in New Jersey belonging to the National Club Manager's Association (CMAA) in the immediate past 12 months.
3. Demonstrate academic achievement with a minimum GPA of 2.25 on a 4.0 scale.
4. Freshman and Sophomores must be taking or have completed an introductory course in hospitality. Juniors and Seniors must be taking or have completed a 3 credit course dedicated to Club Management.
5. Successful completion of one semester in a 4-year Hotel, Restaurant and Institutional Management program.

**Application Requirements**
To apply for The New Jersey Clubworks Scholarship, you must provide the following:
- Complete and submit an official application by October 1st.
- Letter(s) of recommendation from a New Jersey club manager
- Letter(s) of recommendation from a CMAA Student Chapter Advisor
- Current resume
- Write an essay (Maximum 1000 words) addressing the following components:
  1. Your career objectives
  2. What has motivated you to pursue a career in club management?
  3. Why do you think you will succeed as a club manager?
  4. What specific knowledge, skills and abilities are important for a career in club management
  5. Your specific involvement in CMAA activities and the private club industry.
  6. Why you feel that you should be a New Jersey Clubworks Scholarship recipient.
- Attach a copy of your official college transcript(s) to the completed application. If a transcript for the current semester is not readily available, send transcripts from previous semester(s) and indicate that the current transcript will follow.

**Send To:**

NEW JERSEY CLUB FOUNDATION
C/o Somerset Hills Country Club
Attn: Liz Fritz-Grant, CCM
180 Mine Mount Road
Bernardsville, NJ 07924
Phone (908) 766-0043
FAX (908) 766-1748
Club Works Scholarship Application

APPLICATION FILING DEADLINE IS OCTOBER 1ST

Student Name: ___________________________ (Last) ___________________________ (First) ___________________________ (Middle Initial)

Permanent Mailing Address: __________________________________________________________

Phone: ___________________________

E-mail Address: ___________________________

Social Security #: ___________________________

CMAA Member Id Number: ___________________________

CMAA Student Member:  □ Yes  □ No

EDUCATION INFORMATION

Name of college/university you are currently attending: __________________________________________

Address: __________________________________________

Major: __________________________________________

Minor: __________________________________________

When did you enter this school? __________

What is your cumulative GPA? __________

Current Year of Study:

□ Freshman  □ Sophomore

□ Junior  □ Senior

List other colleges, universities and/or technical schools attended:

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<tr>
<th>Name and Location</th>
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EXTRA CURRICULAR ACTIVITIES
List any CMAA activities, leadership activities, student organizations, hobbies, special recognitions, etc.

1) 
2) 
3) 
4) 
5) 

EMPLOYMENT INFORMATION
Start with your most recent position. If more space is needed, continue on a separate sheet.

Have you had any employment experience in a New Jersey private club? □ Yes □ No

1) Job Title ___________________________ Dates (mo/yr) _______ To (mo/yr) _______
   Employer ___________________________
   Address ___________________________
   Club Manager/Supervisor ______________

2) Job Title ___________________________ Dates (mo/yr) _______ To (mo/yr) _______
   Employer ___________________________
   Address ___________________________
   Club Manager/Supervisor ______________

3) Job Title ___________________________ Dates (mo/yr) _______ To (mo/yr) _______
   Employer ___________________________
   Address ___________________________
   Club Manager/Supervisor ______________

List all positions held in the hospitality industry to date:

1) ___________________________ 6) ___________________________
2) ___________________________ 7) ___________________________
3) ___________________________ 8) ___________________________
4) ___________________________ 9) ___________________________

Applicant Signature: ___________________________ Date: ___________
Dear Club Manager:

The student named below is applying for a scholarship from The New Jersey Club Foundation and is seeking your recommendation as required by the Foundation’s program criteria. Please type your recommendation on the club’s letterhead, staple it to this recommendation form and return to The NJ Club Foundation by October 1st. Please note that we do not consider applications complete unless we receive the appropriate recommendation form and letter by the deadline date. Your prompt response is greatly appreciated.

The content of the letter is left to your discretion, but must address the following questions:

1) How long and under what circumstances have you known the applicant?
2) Why are you recommending the applicant?
3) Would the applicant make a good employee?
4) What is his/her potential for advancement in the club management field?

SCHOLARSHIP APPLICANT SECTION

Scholarship Applicant Name: ____________________________________________________________

A student may waive his/her right to inspect and review letters of recommendation by signing a waiver.

☐ I have waived my right to see this recommendation.

☐ I have not waived my right to see this recommendation.

Applicant Signature: ________________________________________________________________

(FAILURE TO SIGN THE ABOVE INDICATES THAT THE APPLICANT HAS NOT WAIVED HIS/HER RIGHT TO SEE THIS RECOMMENDATION.)

CLUB MANAGER SECTION

Club Manager Name: ________________________________________________________________

Club Name: ____________________________

Address: ____________________________________________________________

Club Manager Signature: ____________________________________________________________

IF THE STUDENT HAS WAIVED HIS/HER RIGHT TO SEE THIS RECOMMENDATION,
PLEASE SUBMIT THIS FORM AND RECOMMENDATION LETTER TO:

The New Jersey Club Foundation

c/o Somerset Hills Country Club

Attn: Liz Fritz-Grant, CCM

180 Mine Mount Road

Bernardsville, NJ 07924

Phone (908) 766-0043 / Fax (908) 766-1748
Dear Advisor:

The student named below is applying for a scholarship from The New Jersey Club Foundation and is seeking your recommendation as required by the Foundation’s program criteria. Please type your recommendation on department letterhead, staple it to this recommendation form and return to The Club Foundation by October 1st. Please note that we do not consider applications complete unless we receive the appropriate recommendation form and letter by the deadline date. Your prompt response is greatly appreciated.

The content of the letter is left to your discretion, but must address the following questions:

1) How long and under what circumstances have you known the applicant?
2) Why are you recommending the applicant?
3) What is the applicant’s academic performance?
4) Please describe the student's level of participation in your student chapter.

SCHOLARSHIP APPLICANT SECTION

Scholarship Applicant’s Name: ________________________________________________

A student may waive his/her right to inspect and review letters of recommendation by signing a waiver.

☐ I have waived my right to see this recommendation.
☐ I have not waived my right to see this recommendation.

Applicant Signature: ________________________________________________________

(Failure to sign the above indicates that the applicant has not waived his/her right to see this recommendation.)

ADVISOR SECTION

Advisor Name: ______________________________________________________________
University/College: __________________________________________________________
Address: ___________________________________________________________________
__________________________________________________________________________

Advisor Signature: __________________________________________________________

IF THE STUDENT HAS WAIVED HIS/HER RIGHT TO SEE THIS RECOMMENDATION, PLEASE SUBMIT THIS FORM AND RECOMMENDATION LETTER TO:

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