SAMPLE LETTER TO YOUTH CGC PARTICIPANTS

DATE

Dear (YOUTH PARTICIPANT),

Thank you for your interest in Children’s Garden Consultants (CGC)! We are confident you will find this to be a unique and valuable learning experience, and one worth adding to your resume.

You may be wondering what exactly you signed up for. Following is an overview of what you can expect during your CGC experience.

Approximately _(#)_ youth will be participating in CGC _ date_ at _location_. At the beginning of CGC, youth participants will be divided into small groups. Your group will focus on either design components or educational programming of children’s gardens.

Over the course of the next ____ days/weeks, you will: 1) learn about how children’s garden programs and designs are typically set up, 2) visit local children’s, community and/or school gardens, 3) explore other programs nation-wide via the web, and 4) watch and work with children engaged in a garden-based learning activity. Through these activities you will be looking critically at design or educational programming of children’s gardens, and forming your own ideas and opinions about what you see.

Towards the end of CGC, your group will give a power point presentation to an adult audience, sharing your opinions about what you have learned with respect to children’s garden design or educational programming. Your presentation will include 1) your perspective of what is being done well, 2) what could be improved, and 3) what is missing in the design and execution of children’s gardens and children’s garden programs. By the end of CGC, you will be functioning as a true consultant.

Many of you may find that acting as a true consultant is a brand new experience. Come prepared to ask questions, learn, and give voice to your thoughts. Your perspective is valuable, and worth sharing!

We look forward to seeing you at _location, date/time_. Please contact me with questions at _phone number_ or email _e mail address_.

All best,

Program Coordinator