

CHECKLIST FOR NEW CLASS OFFICERS

Connect with your [class staff contact](#)

Watch this new officer training [webinar](#) (pre-recorded)

Review officer expectations

Familiarize yourself with the [class officer toolkit](#)

Create a profile on [CUVolunteer](#)

Register for [CUeLinks](#)

[Update](#) your contact information

Connect with your predecessor for knowledge transfer

Participate in University onboarding sessions

Build out your support network

 Connect with your new slate of officers

 Connect with your [CACO liaison](#)

Review your class constitution

Attend trainings, in person or virtually

Set up a meeting with an experienced
class officer from your class (Recommended)

