4-H Dairy Bar: What to Know Before You Go

Guidelines:

- Smile and have fun!
- Make sure you sign in
- All workers must wash their hands with soap and water before they start and periodically during their shift
- Hats need to be worn while working
- Hair must be tied back before entering the kitchen
- Plastic gloves must be worn when handling food. If you leave the Dairy Bar, you will need new gloves when you return
- Dress neatly and present a professional image of 4-H to the public
- Please turn cell phones to silent while working your shift
- Please do not sit on counters or tables
- Clean up messes quickly
- Any food that falls on the floor must be thrown away
- A designated adult will collect money and make change at all times
- Please do not eat in the Dairy Bar; all ice cream, other food, and beverages must be enjoyed outside of the Dairy Bar
- Keep window screens closed when taking orders
- Please keep the back screen door closed
- Workers receive a free ice cream treat at the end of their shift

Menu:

- Ice cream – cone or dish  
  - Flavors: Chocolate, Vanilla, Maple Walnut, Mint chip, others depending on year.  
  - Sizes: Baby, Small, and Large  
- Milkshakes – one size  
  - Flavors: Chocolate, Vanilla, Strawberry  
- Drinks – lemonade (pink and yellow), bottled water, Ice Tea

Hours: Dairy Bar – 12-9 pm, shifts are 2 hours and 15 minutes. Please arrive 15 minutes early for your shift.

Jobs:

- **Order takers** – takes orders from customers and collects money, brings filled order ticket to cashier with money, collect change from cashier if needed, give order to scooper and wait for order, bring change and order to customer. 2 4-Hers can work at one window (one can collect money and one can get the ice cream)
- **Ice cream scooper** – must be an adult or older 4-Her, need 2, fills order given to them by the order takers  
- **Cashier** – must be an adult, collects money from order takes, provides change, draws a line through the completed order ticket, lets the manager know if change is needed  
- **Milkshake maker** – must be an adult or an older 4-Her, makes milkshakes as described above

Uniform:

Everyone must wash hands upon entry. Hair must be pulled back. Gloves and hats must be worn by everyone. Closed-toed shoes and shirts with sleeves are required. Paper hats and gloves are available in the store room and a supply is kept on the table by the door.