DATE: September 14, 2014
TO: Returning 4-H Members, Leaders and Volunteers
FROM: Dorothy Slegle
        Melissa Watkins
        4-H Community Educator
        4-H Program Educator
RE: 4-H Enrollment Time

Our 4-H enrollment system is once again changing! Because of these changes, we will not be printing the usual re-enrollment forms and are asking everyone to complete a new enrollment form for the 2014-2015 4-H Club Year. Please indicate that you are a returning member. **Youth must (re)enroll within 30 days of attending your first 4-H meeting, activity or event.**

Enrollment paperwork is a critical part of the 4-H program. It not only allows the 4-H office to keep accurate records of youth involved in the programs we offer, but it also provides liability coverage; any youth participating in a 4-H event, meeting, etc. must be enrolled or they are not covered. **Enrollment in 4-H is not optional; it is required for participation.**

In this packet you will find:
- Enrollment Forms
- Code of Conduct Form
- Medical/Photo Release Form
- Acknowledgement of Risk Form
- Project List (Indicate the number of years you have been involved with each project)

Youth and volunteers may choose to enroll as they did last year, join a different club, add an additional club, form a new club or become an independent member. Those enrolled in more than one club should let us know your interest in continuing with each club.

We ask ALL youth members to pay an annual nominal fee to help us cover the costs of programming, events and more. **4-H AGE Categories have CHANGED!** Please see below. Rates for the 2014-2015 club year are:

- Cloverbuds (age 5- age 7 as of January 1, 2015) .......................................................... $10
- 4-H Members (age 8 through age 18 as of January 1, 2015) .............................................. $20
- Family Rate (three or more members residing at same address) ..................................... $40

**Re-Enrollments (paperwork and any fees) are Due FRIDAY, DECEMBER 5.**
Re-enrollments received between December 6 - January 5 will be accepted with an additional fee of $5 per youth. Re-enrollments received after January 5th are ineligible for fair activities.

Please make checks payable to "CCE of Cayuga County" and mail to our Auburn address, Attn: Peggy Lillie, Office Manager. Include in memo line on check "4-H enroll." Please indicate if you require a receipt of your payment. Payment and forms may be dropped off in person between 8 a.m.-4:00 p.m. Monday thru Friday, mailed via US Postal Service or through other arrangements. Scholarship applications are available for those with financial need. Contact the Cayuga County 4-H office for the scholarship application.

If you have any questions, please contact our office at (315) 255-1183. Thank you!

The office will no longer be accepting enrollment forms if one or more of the following is missing: Medical/Photo Release Form, Code of Conduct, Acknowledgement of Risk, Enrollment Form and payment or scholarship application attached. Thank you for your cooperation regarding this matter.