1. **Name of Internship Host:** Cornell Cooperative Extension of Oneida County

2. **Host background Information:** Cornell Cooperative Extension (CCE) of Oneida County’s mission is to help people identify resources and find solutions to improve their homes, families, farms, businesses, and communities in Oneida County through education, experience, and research. The project would be grounded by Participatory Action Research principles working with community members, City of Utica Department of Economic Development and Planning, Oneida County Planning Department, and NYS Department of Transportation.

3. **Internship Position Name/Title:** Utica Community Development Student Intern

4. **Internship Position / Project Context:** As a CALS intern, students will be connecting with the Rust to Green (R2G) Utica program area that works with students, faculty, researchers and community partners on short and long term projects unfolding in Utica, NY. This program area within Cornell Cooperative Extension has a focus on community development, park and streetscape design, communications and community participation, green infrastructure, energy, sustainable sites and resilient neighborhoods.

5. **Internship Position Description:** The intern will assist with performing asset mapping, gap analysis and data collection to help identify opportunities for transportation enhancements, streetscape improvements, and community development within the urban context of the International District as it relates to Oriskany Blvd., Genesee St., and Bleecker St. while considering the larger context within the City and its connections to neighboring districts, amenities, and regional assets.

   The International District, located in the eastern portion of the City of Utica, is undergoing a transformation in its demographics, infrastructure, and economy. As part of the City’s dedicated Community Development Block Grant (CDBG) allocation in 2012, funding was provided to improve the building facades along Bleecker Street and “the busy corner” of Genesee Street. This district will also be part of the NYS Department of Transportation (DOT) proposed transportation safety enhancements for the Oriskany Boulevard/Route 5S corridor that transects the International District and Bagg’s Square. In addition, Utica’s
growing refugee population has been developing small businesses in this area of the City. Recently, there have been some resources dedicated to smaller scale projects in this area, but the large scale redevelopment impacts by future infrastructure projects and the transitioning neighborhood demographics have not been fully considered.

Neighboring areas (Bagg’s Square, Harbor Point, Arts District) have been actively working together on community based strategies with the goal of building community activity and investment in the heart of Utica while the International District has not seen the same level of community collaboration.

The intern will be responsible for working closely with CCE Oneida’s Rural & Community Development Specialist to create a planning and guidance document for the development of streetscape improvements, circulation planning, and transportation enhancements that can be used to move community initiatives forward.

6. Basic Qualifications and Preferred Experience: Experience related to Community Development, City and Regional Planning, Landscape Architecture, Engineering and/or Transportation Planning is preferred. Interns should be prepared to compile information and data, assist in writing the plan document, preparing maps and other graphics relevant to the plan and making presentations that will help convey concepts to the general public and potential funding sources. The student should be able to articulate ideas and concepts through written language, public speaking, and/or visual media.

7. Internship Schedule: The CALS NYS Internship Program requires that interns will devote 32 hours (80%) of a standard 40-hour work week to the responsibilities of their internship position and 8 hours (20%) to the community engagement project. It is preferable that the 20% release time be taken either in one eight-hour day or two, 4-hour half days. CCE Oneida will fully support the CALS NYS Internship program proposed schedule and permits limited flexibility in the schedule based on the work being done in the community and with permission.

8. Expected Outcomes (for intern): The intern will gain experience in most aspects of the public planning process; students will have an opportunity to complete a project proposal that can be used in a portfolio of work, build public presentation skills and collaborate with other interdisciplinary professionals while acquiring practical experience in their field.

9. Location of Assignment: Cooperative Extension Oneida County, 121 Second Street, Oriskany, NY 13424

10. Other: Public transportation is available, but not convenient.